

# ADVANCE AGREEMENT

To maintain my enrollment in the ADVANCE/NOVA- MASON partnership, I acknowledge that I will:

- Enroll in a minimum of six credits approved for my Advance pathway each fall semester and each semester.
- Complete ENG 111, ENG 125 and the required math for my Advance pathway with grades of A, B, or C in each course within my first 30 credits of enrollment at NOVA.
- Earn grades of A, B or C in all courses.
- Maintain a minimum 2.5 cumulative grade point average each semester at NOVA.
- Maintain communication with my ADVANCE Success Coach each semester to insure that I am enrolled in the courses leading to completion of my associate's degree.
- Read and comply with the NOVA and MASON Codes of Student Conduct at: ***[nvcc.edu/students/handbook/conduct.html](http://nvcc.edu/students/handbook/conduct.html)*** and ***[studentconduct.gmu.edu](http://studentconduct.gmu.edu)***
- Adhere to the Mason Honor Code: *To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University Community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set for this Honor Code: Student Members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work.*
- Be responsible for responding to emails sent to my NOVA and MASON email accounts
- Graduate from NOVA with the applicable Associate of Arts, Associate of Science or Associate of Applied Science degree.

## **Administration of ADVANCE**

Advance students with 63 or fewer credits are guided by the academic policies of NOVA. Advance students with 64 or more credits are guided by the academic policies of MASON.

Violations of student behavioral codes may be addressed by one or both institutions. The applicable code will be based on location of the incident(s), severity, as well as in collaboration between the conduct offices at both institutions. Additionally, a student may be charged by both institutions if a possible outcome is suspension or dismissal (expulsion).

Referrals for possible violations of Academic Integrity will be addressed according to the host institution of a particular class. This will be determined by the course listing (i.e. either NOVA or MASON) as well as the affiliation of the faculty member instructing the course.

### **Enrollment and Financial Aid**

With the written approval of the Success Coach, ADVANCE students may co-enroll in a maximum of 9 credits at Mason during the first 63 credits of NOVA enrollment. Each lower-level course must be designated 100-299 and be approved to fulfill an associate's degree pathway requirement.

Advance students recognize that academic, registration and payment policies are different at NOVA and MASON. Additionally, the academic calendars of both institutions vary. Students are expected to comply with the deadlines, policies and procedures at the institution where they are taking courses.

For purposes of awarding financial aid, NOVA will be the home school until the student has completed 63 credits toward their associate's degree in the Advance Program at NOVA, and Mason will be the host school. Upon completion of 63 credits toward their associate's degree in the Advance Program at NOVA, Mason will become the home school, and NOVA will be the host school.

### **FERPA and Student Records**

NOVA and MASON will share academic and financial aid information about ADVANCE students under the terms of the Family Educational Rights and Privacy Act of 1974 (FERPA). FERPA protections go into effect on the first day of classes of the student's first term of enrollment.

I agree to abide by the information provided in the ADVANCE Agreement.

Name: \_\_\_\_\_

EMPL ID: \_\_\_\_\_

Date: \_\_\_\_\_

## A.S. General Studies Health Science Specialization Pathway (Health Administration) 2019-2020

### ADVANCE Program Milestones

1. Students must take SDV 100 or SDV 101 in the first semester at NOVA.
2. Students must begin Developmental coursework in the first semester in ADVANCE at NOVA.
3. Students must take first college-level MTH course and ENG 111 in the semester immediately following the completion of any MTE or ENF courses (excluding summer).
4. In the first 30 credits, students must:
  - a. Complete ENG 111 and ENG 112 with a C or better.
  - b. Complete the first college-level MTH course with a C or better.
5. Students must complete at least six degree-applicable credits with a C or better each fall and spring semester.
6. Students must maintain a 2.5 cumulative GPA.
7. Students must apply for NOVA graduation and complete their Associate's degree.

| NOVA DEGREE REQUIREMENT SEQUENCE |                            | Credits | Courses   | MASON<br>TRANSFER<br>EQUIVALENT                                      | MASON<br>CORE/DEGREE<br>EQUIVALENT |
|----------------------------------|----------------------------|---------|---|--|------------------------------------|
| 1                                | SDV Course                 | 1       | SDV 101 Orientation to Healthcare   | UNIV 100   | Elective                           |
| 2                                | ENG 111                    | 3       | ENG 111 College Composition I   | ENGH 101   | Written Comm                       |
| 3                                | BIO 141                    | 4       | BIO 141 Human Anatomy & Physiology I  | BIOL 124   | Natural Science<br>+ DEGREE        |
| 4                                | HIM 111                    | 3       | HIM 111 Medical Terminology I   | HAP 202  | DEGREE                             |
| 5                                | PSY 200 or 230             | 3       | PSY 200 Principles of Psychology <b>OR</b><br>PSY 230 Developmental Psychology  | PSYC 100<br>PSYC 211   | DEGREE                             |
| 6                                | ENG 112                    | 3       | ENG 112 College Composition II  | ENGH XXX   | Elective                           |
| 7                                | BIO 142                    | 4       | BIO 142 Human Anatomy & Physiology II   | BIOL 125   | NAT SCIENCE +<br>DEGREE            |
| 8                                | Humanities/Fine Arts #1    | 3       | ART 100 Art Appreciation <b>OR</b><br>ART 101 History and Appreciation of Art I <b>OR</b><br>ART 102 History and Appreciation of Art II <b>OR</b><br>CST 130 Introduction to Theatre <b>OR</b><br>CST 151 Film Appreciation I <b>OR</b><br>MUS 121 Music Appreciation I | ARTH 101<br>ARTH 200<br>ARTH 201<br>THR 101<br>ENGH L372<br>MUSI 101 | Arts                               |
| 9                                | MTH 154                    | 3       | MTH 154 Quantitative Reasoning  | MATH 106   | Elective                           |
| 10                               | Transfer Elective #1       | 3       | CST 100 Principles of Public Speaking <b>OR</b><br>CST 110 Introduction to Communication  | COMM 100<br>COMM 101   | Oral Comm                          |
| 11                               | CST 229                    | 3       | CST 229 Intercultural Communications  | COMM L305  | Global                             |
| 12                               | Transfer Elective #2       | 3       | ITE 115 Introduction to Computer Applications and<br>Concepts   | IT 103   | Info Tech +<br>DEGREE              |
| 13                               | HIS Course                 | 3       | HIS 101 History of Western Civilization I <b>OR</b><br>HIS 102 History of Western Civilization II <b>OR</b><br>HIS 112 History of World Civilization II   | HIST 101<br>HIST 102<br>HIST 125                                     | Western Civ                        |
| 14                               | MTH 245                    | 3       | MTH 245 Statistics I  | STAT 250   | QUANT +<br>DEGREE                  |
| 15                               | Social/Behavioral Sciences | 3       | ECO 202 Principles of Microeconomics  | ECON 103   | Soc/Behav +<br>DEGREE              |
| 16                               | Transfer Elective #3       | 3       | PHIL 227 Biomedical Ethics  | HAP L310   | DEGREE                             |
| 17                               | Transfer Elective #4       | 3       | HLT 230 Principles of Nutrition   | NUTR 295   | DEGREE                             |

|   |                         |           |  |  |            |
|---|-------------------------|-----------|--|--|------------|
| 18  | Humanities/Fine Arts #2 | 3         | ENG 236 Introduction to the Short Story <b>OR</b><br>ENG 241 Survey of American Literature I <b>OR</b><br>ENG 242 Survey of American Literature II <b>OR</b><br>ENG 251 Survey of World Literature I <b>OR</b><br>ENG 252 Survey of World Literature II <b>OR</b><br>ENG 253 Survey of African-American Literature I | ENGH 202   | Literature |
| 19  | Science Course          | 4         | BIO 101 General Biology I <b>OR</b><br>CHM 101 General Chemistry I <b>OR</b><br>ENV 121 General Environmental Science I <b>OR</b><br>GOL 105 Physical Geology <b>OR</b><br>PHY 101 Introduction to Physics I   | BIOL 103<br>CHEM 103<br>EVPP 110<br>GEOL 101<br>PHYS 103 | Elective   |
| 20  | Transfer Elective #5    | 3         | HAP 201 Health Professions Careers   | HAP 201  | DEGREE     |
| <b>A. S. GENERAL STUDIES DEGREE TOTAL</b> |                         | <b>61</b> |  |  |            |

For academic policies and procedures, please see NOVA catalog - <http://www.nvcc.edu/catalog/index.html>

| MASON DEGREE REQUIREMENT SEQUENCE |   | Credits | Course   | MASON CORE/DEGREE EQUIVALENT |
|-----------------------------------|---|---------|--|------------------------------|
| 21                                | Major Requirements                          | 3       | GCH 300 Intro to Public Health                                   | DEGREE                       |
| 22                                | Gen Ed: Written Communication (Upper level) | 3       | ENGH 302 Advanced Composition                                    | Written Comm                 |
| 23                                | Major Requirements                          | 3       | HAP 301 Health Care Delivery in US                               | DEGREE                       |
| 24                                | Major Requirements                          | 3       | HAP 309 Healthcare Accounting                                    | DEGREE                       |
| 25                                | Major Requirements                          | 3       | HAP 312 Healthcare Law   | DEGREE                       |
| 26                                | Major Requirements                          | 3       | HAP 360 Intro to Health Info Systems                             | DEGREE                       |
| 27                                | Major Requirements                          | 3       | HAP 416 Leadership and Management Health Systems I               | DEGREE                       |
| 28                                | Major Requirements                          | 3       | HAP 392 Human Resources Management in Healthcare                 | DEGREE                       |
| 29                                | Major Requirements                          | 3       | HAP 395 Health Care Finance                                      | DEGREE                       |
| 30                                | Major Requirements                          | 3       | HAP 396 Strategic Health Management and Planning                 | DEGREE                       |
| 31                                | Major Requirements                          | 3       | HAP 403 Assisted Living/Senior Housing Management and Philosophy | DEGREE                       |
| 32                                | Major Requirements                          | 3       | HAP 417 Leadership and Management of Health Systems II           | DEGREE                       |
| 33                                | Major Requirements                          | 3       | HAP 404 Senior Housing Sales and Marketing                       | DEGREE                       |
| 34                                | Major Requirements                          | 3       | HAP 425 Health Economics and Policy                              | DEGREE                       |
| 35                                | Major Requirements                          | 3       | ASHA Elective*   | DEGREE                       |
| 36                                | Major Requirements                          | 3       | ASHA Elective*   | DEGREE                       |
| 37                                | Major Requirements                          | 3       | HAP 489 Pre-Internship Seminar                                   | DEGREE                       |
| 38                                | Major Requirements                          | 3       | CHHS Electives**   | DEGREE                       |
| 39                                | Major Requirements                          | 3       | HAP 465 Integration of Professional Skills and Issues            | Writing Intensive            |
| 40                                | Gen Ed: Synthesis                           | 4       | HAP 498 Health Administration Internship                         | Synthesis                    |
| B.S. HEALTH ADMIN DEGREE TOTAL    |   | 122     |  |                              |

Denotes a course that must be taken at George Mason University. Please see your Success Coach to enroll.

\*Choose two of the following courses: GCH 480, NUTR 422, SOCW 435, PSYC 415, PSYC 418, or EDAT 410

\*\*200-level and above course with prefix of GCH, HAP, HHS, NURS, NUTR, RHBS, SOCW, or a course pre-approved by advisor.

General Note: A minimum grade of C must be obtained in all major requirements (58 - 64 credits). A minimum grade of C must also be obtained in ECON 103 in order for a student to enroll in HAP 425. In the health informatics concentration, a maximum of 6 credits of C grades in major requirements (64 credits) is permitted. Students in the health informatics concentration who earn more than 6 credits of C grades in the major requirements courses must either repeat one of the courses in which they earned a C and earn a C+ or higher or change programs or concentrations.

For academic policies and procedures, please see Mason catalog - <https://catalog.gmu.edu/policies/>

Students seeking a bachelor's degree must apply at least 45 credits of upper-level courses (numbered 300 or above) toward graduation requirements