

ADVANCE AGREEMENT

To maintain my enrollment in the ADVANCE/NOVA- MASON partnership, I acknowledge that I will:

- Enroll in a minimum of six credits approved for my Advance pathway each fall semester and each semester.
- Complete ENG 111, ENG 125 and the required math for my Advance pathway with grades of A, B, or C in each course within my first 30 credits of enrollment at NOVA.
- Earn grades of A, B or C in all courses.
- Maintain a minimum 2.5 cumulative grade point average each semester at NOVA.
- Maintain communication with my ADVANCE Success Coach each semester to insure that I am enrolled in the courses leading to completion of my associate's degree.
- Read and comply with the NOVA and MASON Codes of Student Conduct at: ***nvcc.edu/students/handbook/conduct.html*** and ***studentconduct.gmu.edu***
- Adhere to the Mason Honor Code: *To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University Community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set for this Honor Code: Student Members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work.*
- Be responsible for responding to emails sent to my NOVA and MASON email accounts
- Graduate from NOVA with the applicable Associate of Arts, Associate of Science or Associate of Applied Science degree.

Administration of ADVANCE

Advance students with 63 or fewer credits are guided by the academic policies of NOVA. Advance students with 64 or more credits are guided by the academic policies of MASON.

Violations of student behavioral codes may be addressed by one or both institutions. The applicable code will be based on location of the incident(s), severity, as well as in collaboration between the conduct offices at both institutions. Additionally, a student may be charged by both institutions if a possible outcome is suspension or dismissal (expulsion).

Referrals for possible violations of Academic Integrity will be addressed according to the host institution of a particular class. This will be determined by the course listing (i.e. either NOVA or MASON) as well as the affiliation of the faculty member instructing the course.

Enrollment and Financial Aid

With the written approval of the Success Coach, ADVANCE students may co-enroll in a maximum of 9 credits at Mason during the first 63 credits of NOVA enrollment. Each lower-level course must be designated 100-299 and be approved to fulfill an associate's degree pathway requirement.

Advance students recognize that academic, registration and payment policies are different at NOVA and MASON. Additionally, the academic calendars of both institutions vary. Students are expected to comply with the deadlines, policies and procedures at the institution where they are taking courses.

For purposes of awarding financial aid, NOVA will be the home school until the student has completed 63 credits toward their associate's degree in the Advance Program at NOVA, and Mason will be the host school. Upon completion of 63 credits toward their associate's degree in the Advance Program at NOVA, Mason will become the home school, and NOVA will be the host school.

FERPA and Student Records

NOVA and MASON will share academic and financial aid information about ADVANCE students under the terms of the Family Educational Rights and Privacy Act of 1974 (FERPA). FERPA protections go into effect on the first day of classes of the student's first term of enrollment.

I agree to abide by the information provided in the ADVANCE Agreement.

Name: _____

EMPL ID: _____

Date: _____

A.S. General Studies Health Science Specialization Pathway (Health Administration) 2019-2020

ADVANCE Program Milestones

1. Students must take SDV 100 or SDV 101 in the first semester at NOVA.
2. Students must begin Developmental coursework in the first semester in ADVANCE at NOVA.
3. Students must take first college-level MTH course and ENG 111 in the semester immediately following the completion of any MTE or ENF courses (excluding summer).
4. In the first 30 credits, students must:
 - a. Complete ENG 111 and ENG 112 with a C or better.
 - b. Complete the first college-level MTH course with a C or better.
5. Students must complete at least six degree-applicable credits with a C or better each fall and spring semester.
6. Students must maintain a 2.5 cumulative GPA.
7. Students must apply for NOVA graduation and complete their Associate's degree.

NOVA DEGREE REQUIREMENT SEQUENCE		Credits	Courses	MASON TRANSFER EQUIVALENT	MASON CORE/DEGREE EQUIVALENT
1	SDV Course	1	SDV 101 Orientation to Healthcare	UNIV 100	Elective
2	ENG 111	3	ENG 111 College Composition I	ENGH 101	Written Comm
3	BIO 141	4	BIO 141 Human Anatomy & Physiology I	BIOL 124	Natural Science + DEGREE
4	HIM 111	3	HIM 111 Medical Terminology I	HAP 202	DEGREE
5	PSY 200 or 230	3	PSY 200 Principles of Psychology OR PSY 230 Developmental Psychology	PSYC 100 PSYC 211	DEGREE
6	ENG 112	3	ENG 112 College Composition II	ENGH XXX	Elective
7	BIO 142	4	BIO 142 Human Anatomy & Physiology II	BIOL 125	NAT SCIENCE + DEGREE
8	Humanities/Fine Arts #1	3	ART 100 Art Appreciation OR ART 101 History and Appreciation of Art I OR ART 102 History and Appreciation of Art II OR CST 130 Introduction to Theatre OR CST 151 Film Appreciation I OR MUS 121 Music Appreciation I	ARTH 101 ARTH 200 ARTH 201 THR 101 ENGH L372 MUSI 101	Arts
9	MTH 154	3	MTH 154 Quantitative Reasoning	MATH 106	Elective
10	Transfer Elective #1	3	CST 100 Principles of Public Speaking OR CST 110 Introduction to Communication	COMM 100 COMM 101	Oral Comm
11	CST 229	3	CST 229 Intercultural Communications	COMM L305	Global
12	Transfer Elective #2	3	ITE 115 Introduction to Computer Applications and Concepts	IT 103	Info Tech + DEGREE
13	HIS Course	3	HIS 101 History of Western Civilization I OR HIS 102 History of Western Civilization II OR HIS 112 History of World Civilization II	HIST 101 HIST 102 HIST 125	Western Civ
14	MTH 245	3	MTH 245 Statistics I	STAT 250	QUANT + DEGREE
15	Social/Behavioral Sciences	3	ECO 202 Principles of Microeconomics	ECON 103	Soc/Behav + DEGREE
16	Transfer Elective #3	3	PHIL 227 Biomedical Ethics	HAP L310	DEGREE
17	Transfer Elective #4	3	HLT 230 Principles of Nutrition	NUTR 295	DEGREE

18	Humanities/Fine Arts #2	3	ENG 236 Introduction to the Short Story OR ENG 241 Survey of American Literature I OR ENG 242 Survey of American Literature II OR ENG 251 Survey of World Literature I OR ENG 252 Survey of World Literature II OR ENG 253 Survey of African-American Literature I	ENGH 202	Literature
19	Science Course	4	BIO 101 General Biology I OR CHM 101 General Chemistry I OR ENV 121 General Environmental Science I OR GOL 105 Physical Geology OR PHY 101 Introduction to Physics I	BIOL 103 CHEM 103 EVPP 110 GEOL 101 PHYS 103	Elective
20	Transfer Elective #5	3	HAP 201 Health Professions Careers	HAP 201	DEGREE
A. S. GENERAL STUDIES DEGREE TOTAL		61			

For academic policies and procedures, please see NOVA catalog - <http://www.nvcc.edu/catalog/index.html>

MASON DEGREE REQUIREMENT SEQUENCE		Credits	Course	MASON CORE/DEGREE EQUIVALENT
21	Major Requirements	3	GCH 300 Intro to Public Health	DEGREE
22	Gen Ed: Written Communication (Upper level)	3	ENGH 302 Advanced Composition	Written Comm
23	Major Requirements	3	HAP 301 Health Care Delivery in US	DEGREE
24	Major Requirements	3	HAP 309 Healthcare Accounting	DEGREE
25	Major Requirements	3	HAP 312 Healthcare Law	DEGREE
26	Major Requirements	3	HAP 360 Intro to Health Info Systems	DEGREE
27	Major Requirements	3	HAP 416 Leadership and Management Health Systems I	DEGREE
28	Major Requirements	3	HAP 392 Human Resources Management in Healthcare	DEGREE
29	Major Requirements	3	HAP 395 Health Care Finance	DEGREE
30	Major Requirements	3	HAP 396 Strategic Health Management and Planning	DEGREE
31	Major Requirements	3	HAP 410 Introduction to Health/Medical Practice Management	DEGREE
32	Major Requirements	3	HAP 417 Leadership and Management of Health Systems II	DEGREE
33	Major Requirements	3	HAP 425 Health Economics and Policy	DEGREE
34	Major Requirements	3	HAP 430 Process Improvement in Healthcare Organizations	DEGREE
35	Major Requirements	3	HAP 442 Introduction to Health Care Politics and Policy	DEGREE
36	Major Requirements	3	HAP 445 Introduction to Health Services Research	DEGREE
37	Major Requirements	3	HAP 489 Pre-Internship Seminar	DEGREE
38	Major Requirements	3	CHHS Electives*	DEGREE
39	Major Requirements	3	HAP 465 Integration of Professional Skills and Issues	Writing Intensive
40	Gen Ed: Synthesis	4	HAP 498 Health Administration Internship	Synthesis
B.S. HEALTH ADMIN DEGREE TOTAL		122		

Denotes a course that must be taken at George Mason University. Please see your Success Coach to enroll.

*200-level and above course with prefix of GCH, HAP, HHS, NURS, NUTR, RHBS, SOCW, or a course pre-approved by advisor.

General Note: A minimum grade of C must be obtained in all major requirements (58 - 64 credits). A minimum grade of C must also be obtained in ECON 103 in order for a student to enroll in HAP 425. In the health informatics concentration, a maximum of 6 credits of C grades in major requirements (64 credits) is permitted. Students in the health informatics concentration who earn more than 6 credits of C grades in the major requirements courses must either repeat one of the courses in which they earned a C and earn a C+ or higher or change programs or concentrations.

For academic policies and procedures, please see Mason catalog - <https://catalog.gmu.edu/policies/>

Students seeking a bachelor's degree must apply at least 45 credits of upper-level courses (numbered 300 or above) toward graduation requirements