

ADVANCE AGREEMENT

To maintain my enrollment in the ADVANCE/NOVA- MASON partnership, I acknowledge that I will:

- Enroll in a minimum of six credits approved for my Advance pathway each fall semester and each semester.
- Complete ENG 111, ENG 125 and the required math for my Advance pathway with grades of A, B, or C in each course within my first 30 credits of enrollment at NOVA.
- Earn grades of A, B or C in all courses.
- Maintain a minimum 2.5 cumulative grade point average each semester at NOVA.
- Maintain communication with my ADVANCE Success Coach each semester to insure that I am enrolled in the courses leading to completion of my associate's degree.
- Read and comply with the NOVA and MASON Codes of Student Conduct at: ***nvcc.edu/students/handbook/conduct.html*** and ***studentconduct.gmu.edu***
- Adhere to the Mason Honor Code: *To promote a stronger sense of mutual responsibility, respect, trust, and fairness among all members of the George Mason University Community and with the desire for greater academic and personal achievement, we, the student members of the university community, have set for this Honor Code: Student Members of the George Mason University community pledge not to cheat, plagiarize, steal, or lie in matters related to academic work.*
- Be responsible for responding to emails sent to my NOVA and MASON email accounts
- Graduate from NOVA with the applicable Associate of Arts, Associate of Science or Associate of Applied Science degree.

Administration of ADVANCE

Advance students with 63 or fewer credits are guided by the academic policies of NOVA. Advance students with 64 or more credits are guided by the academic policies of MASON.

Violations of student behavioral codes may be addressed by one or both institutions. The applicable code will be based on location of the incident(s), severity, as well as in collaboration between the conduct offices at both institutions. Additionally, a student may be charged by both institutions if a possible outcome is suspension or dismissal (expulsion).

Referrals for possible violations of Academic Integrity will be addressed according to the host institution of a particular class. This will be determined by the course listing (i.e. either NOVA or MASON) as well as the affiliation of the faculty member instructing the course.

Enrollment and Financial Aid

With the written approval of the Success Coach, ADVANCE students may co-enroll in a maximum of 9 credits at Mason during the first 63 credits of NOVA enrollment. Each lower-level course must be designated 100-299 and be approved to fulfill an associate's degree pathway requirement.

Advance students recognize that academic, registration and payment policies are different at NOVA and MASON. Additionally, the academic calendars of both institutions vary. Students are expected to comply with the deadlines, policies and procedures at the institution where they are taking courses.

For purposes of awarding financial aid, NOVA will be the home school until the student has completed 63 credits toward their associate's degree in the Advance Program at NOVA, and Mason will be the host school. Upon completion of 63 credits toward their associate's degree in the Advance Program at NOVA, Mason will become the home school, and NOVA will be the host school.

FERPA and Student Records

NOVA and MASON will share academic and financial aid information about ADVANCE students under the terms of the Family Educational Rights and Privacy Act of 1974 (FERPA). FERPA protections go into effect on the first day of classes of the student's first term of enrollment.

I agree to abide by the information provided in the ADVANCE Agreement.

Name: _____

EMPL ID: _____

Date: _____

ADVANCE

A NOVA | MASON PARTNERSHIP

A.A.S. Hospitality Management/B.S. Tourism & Events Management

2019-20

A.A.S. Hospitality Management Pathway

2019-2020

ADVANCE Program Milestones

1. Students must take SDV 100 or SDV 101 in the first semester at NOVA.
2. Students must begin Developmental coursework in the first semester in ADVANCE at NOVA.
3. Students must take first college-level MTH course and ENG 111 in the semester immediately following the completion of any MTE or ENF courses (excluding summer).
4. In the first 30 credits, students must:
 - a. Complete ENG 111 with a C or better.
 - b. Complete the first college-level MTH course with a C or better.
5. Students must complete at least six degree-applicable credits with a C or better each fall and spring semester.
6. Students must maintain a 2.5 cumulative GPA.
7. Students must apply for NOVA graduation and complete their Associate's degree.

If English is not your first language or you have completed ESL coursework, you must complete ENG 111 and ENG 112 or submit passing TOEFL scores prior to matriculating to George Mason University to meet the English Language Proficiency requirement.

NOVA DEGREE REQUIREMENT SEQUENCE		Credits	Courses	MASON TRANSFER EQUIVALENT	MASON CORE/DEGREE EQUIVALENT
1	SDV Course	1	SDV 100 College Success Skills OR SDV 101 Orientation to XXX	UNIV 100	ELECTIVE
2	ENG 111	3	ENG 111 College Composition I	ENGH 101	Written Comm
3	HRI 101	3	HRI 101 Hotel Restaurant Organization & Management I	TOUR XXX	ELECTIVE
4	HRI 120	4	HRI 120 Principles of Food Preparation	See #12	ELECTIVE
5	HRI 158	3	HRI 158 Sanitation and Safety	BAS XXX	ELECTIVE
6	ACC 115 or 211	3	ACCT 211 Principles of Accounting	ACCT XXX	ELECTIVE
7	CST 110	3	CST 110 Introduction to Communication	COMM 101	Oral Comm
8	MTH 154 or higher	3	STAT 250 Introductory Statistics I	STAT 250	Quant
9	HRI 102	3	HRI 102 Hotel Restaurant Organization & Management II	BAS XXX	ELECTIVE
10	HRI 138	3	HRI 138 Commercial Food Production Mgt.	See #17	ELECTIVE
11	TRV 100	3	TRV 100 Introduction to Travel Industry	TOUR 200	DEGREE
12	HRI 251	3	HRI 251 Food & Beverage Cost Control I	TOUR L310 & TOUR XXX	ELECTIVE
13	Humanities/Fine Arts	3	ART 101 History and Appreciation of Art I OR ART 102 History and Appreciation of Art II OR CST 130 Introduction to Theatre OR CST 151 Film Appreciation OR MUS 121 Music Appreciation I	ARTH 200 ARTH 201 THR 101 ENGH L372 MUSI 101	Arts
14	Social/Behavioral Sciences #1	3	HIS 101 History of Western Civilization I OR HIS 102 History of Western Civilization II	HIST 101 HIST 102	Western Civ
15	HRI 255	3	HRI 255 Human Resource Management & Training for Hospitality & Tourism	TOUR L450	DEGREE
16	HRI Elective #1	3	HRI 231 Principles of Event Planning & Management	TOUR 220	DEGREE
17	HRI 256	3	HRI 256 Principles & Applications of Catering	TOUR L480 & TOUR XXX	DEGREE
18	HRI 275	3	HRI 275 Hospitality Law	PRLS L460	DEGREE

19	Social/Behavioral Sciences #2	3	ECO 201 Principles of Macroeconomics OR HIS 121 United States History I OR SOC 200 Principles of Sociology	ECON 104 HIST 121 SOCI 101	Soc/Behav
20	HRI Elective #2	3	DIT 121 Nutrition I	NUTR 295	NAT SCIENCE
21	HRI Elective #3	3	TOUR 230 Intro to Hospitality Management	TOUR 230	DEGREE
A.A.S. HOSPITALITY MANAGEMENT DEGREE TOTAL		62			

For academic policies and procedures, please see NOVA catalog - <http://www.nvcc.edu/catalog/index.html>

Students must select one of the following concentrations:
Events Management, Hospitality Management, Tourism Management

MASON DEGREE REQUIREMENT SEQUENCE		Credits	Course	MASON CORE/DEGREE EQUIVALENT
22	Professional Sequence	1	TOUR 110 Professionalism and Civility	DEGREE
23	Gen Ed: Literature	3	Approved Literature Course*	Literature
24	Gen Ed: Global Understanding	3	Approved Global Understanding Course* (Upper Level)	Global
25	Concentration Requirement	3	HTEM Concentration Elective #1**	DEGREE
26	Professional Sequence	3	PRLS 310 Program Planning & Evaluation	DEGREE
27	Professional Sequence	3	TOUR 241 HTEM Practicum	DEGREE
28	Professional Sequence	3	TOUR 340 Sustainable Tourism	DEGREE
29	Concentration Requirement	3	HTEM Concentration Elective #2**	DEGREE
30	Concentration Requirement	3	HTEM Concentration Elective #3**	DEGREE
31	Professional Sequence	3	PRLS 410 Admin of SRT Organizations I	DEGREE
32	Professional Sequence	3	SRST 450 Research Methods	Writing Intensive
33	Concentration Requirement	3	HTEM Concentration Elective #4 - Upper-level**	DEGREE
34	Concentration Requirement	3	HTEM Concentration Elective #5 - Upper-level**	DEGREE
35	Professional Sequence	3	TOUR 412 HTEM Marketing	DEGREE
36	Professional Sequence	3	TOUR 414 HTEM Finance	DEGREE
37	Professional Sequence	1	TOUR 470 Career Preparation	DEGREE
38	Concentration Requirement	3	HTEM Concentration Elective #6 - Upper-level**	DEGREE
39	Gen Ed: Information Technology	3	Approved IT Course*	INFO TECH
40	Gen Ed: Natural Science (Lab)	4	Approved Natural Science with Lab*	NAT SCIENCE
41	Gen Ed: Written Communication (Upper level)	3	ENGH 302 Advanced Composition	Written Comm
42	Gen Ed: Synthesis/Professional Sequence	12	TOUR 490 HTEM Internship	Synthesis
B.S. TOURISM & EVENTS MGT DEGREE TOTAL		127		

Denotes a course that must be taken at George Mason University. Please see your Success Coach to enroll.

*For approved Mason Core courses, please visit - <https://catalog.gmu.edu/mason-core/>

**For approved HTEM Concentration Electives, please visit -

<https://catalog.gmu.edu/colleges-schools/education-human-development/recreation-health-tourism/tourism-and-events-management-bs/#requirementstext>

General Note: If English is not your first language or you have completed ESL coursework, you must complete ENG 111 and ENG 112 prior to matriculating to George Mason University to meet the English Language Proficiency requirement.

For academic policies and procedures, please see Mason catalog - <https://catalog.gmu.edu/policies/>

Students seeking a bachelor's degree must apply at least 45 credits of upper-level courses (numbered 300 or above) toward graduation requirements